**PERSONAL RESUME**

**FULL Name**

Contact no. 58674\*\*\*\*\*\*  
Email ID: ast\*\*\*\*\*@mailme.com

**Career Objective**

Seeking for a challenge position in the field of economics and accounting so as to utilize my skills for organization and individual growth.

**Education Qualification**

* From 2011 - 2015: Bachelor Degree in economics and accounting at NEU University

**Certification**

* SAP Business One ERP
* MS CIT
* IELTS

**Working skills**

* Excellent knowledge on Economic theories and accounting
* Strong problem solving ability
* Good communication skills,
* Ability to deal with people diplomatically,
* Be able to learn new things ASAP

**Technical Skills**

* MS Office
* Economic research on internet
* Data analysis with MS access and excel
* Knowledge on SAP Business One modules

**Academic project**

**Studying effects of Recession**  
**Duration:** 9 weeks project

* To study the reason and effects of recession on US and Indian Economy.
* And the solution behind the same to reduce it.

**Other Projects**

* 60 days project on Financial statement study of G Bank
* 30 days project on studying Current accounting trends in manufacturing indurtries
* 2 days project and presentation on Inflation and deflation in economy

**Achievements**

* Participated in inter- college dance competition
* Gold medal during graduation in economics
* Won volleyball match at college level
* SAP Certification with distinction and clearance in 1st attempt
* NCC head during graduation